

Inbound Partner Referral Ticket

Congratulations!

You have been referred for Orientation/Enrollment with Workforce Tulsa. Please take this ticket with you to the Tulsa or Sapulpa American Job Center. Please see below for additional information.

Tulsa American Job Center
201 W 5th St Ste.200, Tulsa, OK 74103
918-796-1200

Sapulpa American Job Center
1700 S Main St, Sapulpa, OK 74066
918-224-9430

Orientation Session: Date: _____

- Monday or Tuesday
9:00 a.m. (Check in by 8:30 am)

Orientation Session:

Conducted on an individual basis, through appointments only. Call to schedule an appointment.

- Interested in: Financial Assistance for Training Employment Placement Job Readiness Workshops
 Youth Services (14-24y/o)

IMPORTANT:

Job Seeker must complete the following before visit:

- Register on www.okjobmatch.com (registering in advance will expedite orientation/enrollment process)
- Watch "Tour of Services" under the Job Seeker tab on www.workforcetulsa.com. Use Enrollment code: 74103

Documents needed for first visit:

- Bring 2 valid IDs (e.g., Driver's License, State ID, Social Security card, Passport, CDIB card)
- Bring current resume, if available
- Selective Service Registration (Those born on or after 1960)- Will check during visit
- Veterans bring DD214

Client Information (Please Print)	
First Name:	Last Name:
Birth Date:	Social Security Number (last 4 digits):
Phone Number:	

Referral Information (Please Print)	
Referring Organization:	
Contact Person:	
Phone Number:	Email:

In order to receive feedback within 48 hours, Partner Organizations must send an email with client information to dclarke@workforcetulsa.com

Release of Information:

I authorize Workforce Tulsa to obtain information from and release information to the referring organization listed above as "Referring Organization" as it pertains to my employment and training services. The information released to the referring agency may include all relevant employment information that I have authorized Workforce Tulsa to collect about me.

Client Signature: _____ Date: _____

Oklahoma Works, a proud partner of the American Job Center Network
Workforce Tulsa is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.
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TDD/TTY: 1-800-722-0353; Voice: 1-800-522-8506

¡IMPORTANTE! Este documento contiene información importante sobre sus derechos, responsabilidades y/o beneficios. Es importante que usted entienda la información en este documento. Nosotros le podemos ofrecer la información en el idioma de su preferencia sin costo alguno para usted. Llame al (918) 796-1224 para pedir asistencia en traducir y entender la información en este documento.

Office Use Only: Date of Service ____/____/____